

SITTING NO. – 08

Date- 04-05-2019

Minute of the meeting of Governing Body, Khariar (Auto) College, Khariar

The meeting was held on 04.05.19 at 10.00 A.M. in the Office of the Principal, Khariar (Auto) College, Khariar under the Chairmanship of Dr. Fanindam Deo, President, Governing Body. The following members were present.

Members Present.

1. Dr. Fanindam Deo, President. In the Chair
2. Dr. Harendra Ku. Panda, Principal-cum Secretary
3. Sri Kaushar Mohammed, Member
4. Sri Kailash Ch. Agrawal, C.A., Member
5. Sri Ajit Kumar Panda, Member
6. Sri Satyabadi Tandi, Member.
7. Sri Sashi Kanta Khamari, Member.
8. Sri Gangadhar Panigrahi, Member.
9. Smt Anupama Padhi, Member.
10. Smt. Manjurani Pattnaik, Member (University Nominee)
11. Dy. Director, DHE, Odisha, Member (DHE Nominee)

1. For confirmation on the minutes of the G.B. Meeting No.07 held on 09.01.19.

The proceedings of last Governing Body Meeting were approved.

2. To consider and accord approval of Expenditure for the session 2018-19 & Budget for the session 2019-20 proposed through Finance Committee Meeting held on 01.05.19 (Annexure-I & II)

AUTONOMY GRANT (2018-19)

RECEIVED (From U.G.C.)

Rs. NIL

EXPENDITURE

Head of Expenditure

Amount

1. Guest / Visiting Faculty	Rs.2,98,927/-
2. Orientation & Training of teachers	Rs. 10,000/-
3. Redesigning Course and Dev of methods	Rs. 48,680/-
4. Workshop and Seminars	Rs. 99,970/-
5. Examination Reform	Rs. Nil
6. Teaching aid & Laboratory Equipment	Rs.1,96,325/-
7. Library Equipment, Books/Journals	Rs.1,97,334/-
8. Expenditure on meetings of committees	Rs.1,45,373/-
9. Renovation and repairs	Rs.2,90,311/-
10. Furniture	Rs.1,59,876/-
11. Extension Activities	Rs. ,30,000/-
13. N.C.C. Elective	Rs.1,00,000/-
Total	Rs.15,76,796/-
(Rupees Fifteen lakh Seventy Six thousand Seven hundred Ninety Six) only.	

The details of receipt & expenditure of fees etc collected for the activities to undertake the scheme of autonomy for the session 2018-19 are as follows :

OWN SOURCES

RECEIPT

1. Opening Balance as on 01.04.18	Rs.11,42,722.18
2. Receipt (Exam fees, Bank Interest etc.)	Rs.27,55,890.00
TOTAL	Rs.38,98,612.18

EXPENDITURE :

1. Semester Exams.	Rs.11,71,602.00
2. TA/DA/Sitting Allowance- Conducting Board Meeting	Rs. 1,77,603.00
3. Photo Copy Machine	Rs. 1,72,280.00
4. Printing of Answer Scripts/Forms etc	Rs. 1,86,299.00
5. Stationery	Rs. 48,420.00
6. Annual Maintenance of Website	Rs. 47,200.00
7. Annual Maintenance of Exam Software	Rs. 30,000.00

8. TA/DA	Rs. 39,230.00
9. Instrument Maintenance	Rs. 43,866.00
10. Honorarium to Exam. Officials	Rs. 1,73,400.00
11. Certificate Fees	Rs. 33,850.00
12. Furniture	Rs. 43,155.00
13. Contingency (Bank comm./Sanitary/Refreshment etc)	Rs. 22,076.94
TOTAL	Rs.21,88,981.94
CLOSING BALANCE	Rs.17,09,630.24

BUDGET OF AUTONOMY GRANT (2019-20) (PROPOSED)

RECEIPT

1. Guest / Visiting Faculty	Rs.3,00,000/-
2. Orientation & Training of teachers	Rs 10,000/-
3. Redesigning Course and Dev of methods	Rs 20,000/-
4. Workshop and Seminars	Rs.1,00,000/-
5. Examination Reform	Rs. NIL
6. Teaching aid & Laboratory Equipment	Rs.2,00,000/-
7. Library Equipment, Books/Journals	Rs.2,00,000/-
8. Expenditure on meetings of committees	Rs.1,50,000/-
9. Renovation and repairs	Rs.3,00,000/-
10. Furniture	Rs.1,60,000/-
11. Extension Activities	Rs 60,000/-
12. N.C.C. Elective	Rs.1,00,000/-
Total	Rs.16,00,000/-

EXPENDITURE

1. Guest / Visiting Faculty	Rs.3,00,000/-
2. Orientation & Training of teachers	Rs 10,000/-
3. Redesigning Course and Dev of methods	Rs 20,000/-
4. Workshop and Seminars	Rs.1,00,000/-
5. Examination Reform	Rs. NIL
6. Teaching aid & Laboratory Equipment	Rs.2,00,000/-
7. Library Equipment, Books/Journals	Rs.2,00,000/-
8. Expenditure on meetings of committees	Rs.1,50,000/-
9. Renovation and repairs	Rs.3,00,000/-
10. Furniture	Rs.1,60,000/-
11. Extension Activities	Rs 60,000/-
12. N.C.C. Elective	Rs.1,00,000/-
Total	Rs.16,00,000/-

BUDGET OF OWN SOURCES (PROPOSED)

RECEIPT

1. Opening Balance as on 01.04.19	Rs. 17,09,630.24
2. Receipt (Exam fees, Bank Interest etc.)	Rs. 28,00,000.00
TOTAL	Rs.45,09,630.24

EXPENDITURE :

1. Semester Exams.	Rs. 14,00,000.00
2. TA/DA/Sitting Allowance- Conducting Board Meeting	Rs. 2,00,000.00
1. Printing of Answer Scripts/Forms etc	Rs. 2,50,000.00
2. Stationery	Rs. 60,000.00
3. Annual Maintenance of Website	Rs. 47,200.00
4. Annual Maintenance of Exam Software	Rs. 30,000.00
5. TA/DA	Rs. 40,000.00
6. Instrument Maintenance	Rs. 50,000.00
7. Honorarium to Exam. Officials	Rs. 1,80,000.00
8. Certificate Fees	Rs. 50,000.00
9. Furniture	Rs. 50,000.00
10. Equipment	Rs. 1,00,000.00
11. Contingency (Bank comm./Sanitary/Refreshment etc)	Rs. 30,000.00
TOTAL	Rs.24,87,200.00
BALANCE	Rs.20,22,430.24

BUDGET OF THE COLLEGE 2019-20 (PROPOSED)

TOTAL INCOME (EXPECTED)	=Rs.7,78,00,000/-
TOTAL EXPENDITURE (EXPECTED)	=Rs.7,2730,200/-
BALANCE (SURPLUS)	=Rs.50,69,800/-

Resolved that, now the G.B. has considered and approved the Expenditure for the session 2018-19 and Budget for the session 2019-20.

- 3. *To consider and accord approval proposed through Building Committee Meeting held on 02.05.19. (Annexure-III)*

Resolved that, now the G.B. has considered and approved the resolutions of Building Committee Meeting held on 02.05.19.

4. To consider and accord approval of proposed expenditure for Preparing of SSR and NAAC Committee visit.

The Principal placed before the Governing Body the proposed expenditure for Preparing of SSR and NAAC Committee visit.

Resolved that, now the G.B. has considered and approved the same.

5. To accord approval of appointment of Miss Supriya Priyadarshinee, substitute lecturer in English (Leave Vacancy of Mrs. Anuapama Padhi, Reader in English).

Resolved that, the Governing Body (vide Resolution No.09 of Sitting No.04 dated 31.01.18 has approved the appointment of Miss Supriya Priyadarshinee, Lecturer in English against (Leave Vacancy of Mrs. Anuapama Padhi, Reader in English) for 2 (Two) years. She has been appointed as follows :

1st Term - 01.02.17 to 31.07.17

2nd Term - 02.08.17 to 31.01.18

3rd Term - 02.02.18 to 31.07.18

4th Term - 02.08.18 to 31.01.19

The Governing Body has confirmed it again about the appointment of Miss S. Priyadarshinee in accordance with different terms. Principal has been authorized to communicate the concerned authorities for the same.

6. To accord the approval as per the Govt. Resolution No.35168/HE dated.22.12.17 of Deptt. Of Higher Education, Odisha.

copy
As per the Govt. Resolution No.35168/HE dated.22.12.17 of Deptt. of Higher Education, Odisha towards financial up gradation under Modified Assured Carrier Scheme (MACP), of the employees of this institution a Screening Committee was constituted by the Governing Body for the said purpose. The Committee to submit the report within seven days.

7. To consider the application of Sri Narottam Patra for the post of Sweeper.

Principal informed the Governing Body about the appointment of Sri Narottam Patra as Sweeper on Contractual basis.

Resolved that, now the Governing Body considered and approved the appointment of Sri Narottam Patra as Sweeper on Contractual basis

8. To consider for the recruitment of a Demonstrator for the department of Chemistry and a demonstrator for IT/CA.

Resolved that, the Governing Body consider and authorized the Principal to recruit with due procedure.

4. *To consider and accord approval of proposed expenditure for Preparing of SSR and NAAC Committee visit.*

The Principal placed before the Governing Body the proposed expenditure for Preparing of SSR and NAAC Committee visit.

Resolved that, now the G.B. has considered and approved the same.

To accord approval of appointment of Miss Supriya Priyadarshinee, substitute lecturer in English (Leave Vacancy of Mrs. Anuapama Padhi, Reader in English).

Resolved that, the Governing Body (vide Resolution No.09 of Sitting No.04 dated 31.01.18 has approved the appointment of Miss Supriya Priyadarshinee, Lecturer in English against (Leave Vacancy of Mrs. Anuapama Padhi, Reader in English) for 2 (Two) years. She has been appointed as follows :

1st Term - 01.02.17 to 31.07.17

2nd Term - 02.08.17 to 31.01.18

3rd Term - 02.02.18 to 31.07.18

4th Term - 02.08.18 to 31.01.19

The Governing Body has confirmed it again about the appointment of Miss S. Priyadarshinee in accordance with different terms. Principal has been authorized to communicate the concerned authorities for the same.

6. *To accord the approval as per the Govt. Resolution No.35168/HE dated.22.12.17 of Deptt. Of Higher Education, Odisha.*

day
As per the Govt. Resolution No.35168/HE dated.22.12.17 of Deptt. of Higher Education, Odisha towards financial up gradation under Modified Assured Carrier Scheme (MACP), of the employees of this institution a Screening Committee was constituted by the Governing Body for the said purpose. The Committee to submit the report within seven days.

7. *To consider the application of Sri Narottam Patra for the post of Sweeper.*

Principal informed the Governing Body about the appointment of Sri Narottam Patra as Sweeper on Contractual basis.

Resolved that, now the Governing Body considered and approved the appointment of Sri Narottam Patra as Sweeper on Contractual basis.

8. *To consider for the recruitment of a Demonstrator for the department of Chemistry and a demonstrator for IT/CA.*

Resolved that, the Governing Body consider and authorized the Principal to recruit with due procedure.

9. *To consider the appeals of Contractual teaching staff.*

The Governing Body observed that, department wise work load may be prepared by the Principal and placed with next Governing Body.

10. *To consider MoU sign with other educational institutions.*

Resolved that, the Principal is authorized to sign MoU with other educational institutions regarding academic exchange and cultural exchange.


Principal-cum-Secretary


President