



OFFICE OF THE PRINCIPAL
KHARIAR AUTONOMOUS, COLLEGE KHARIAR
DIST-NUAPADA -766 107 (ODISHA)

Office Order No 983 /KACK/22


Dt. 22. 07. 22

The staff members are assigned the following of Co-Curricular activities effective from dt. 22.07.22. The term of office will be for a period of three years from the date of assuming charge.

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| 1. +2 In-Charge | : | Mr. A.K. Padhi |
| 2. Administrative Bursar | : | Mr H.K. Mishra |
| 3. Accounts Bursar | : | Dr. Tarun Ku. Pradhan |
| 4. Secretary Staff Council | : | Mr. A. K. Padhi |
| 5. Dean Students' Welfare | : | Dr. P.L. Barma |
| Deputy Dean | : | Dr. M.D. Yamin |
| 6. Academic Bursar | : | Mr. P.K. Panda |
| Deputy Academic Bursar | : | Dr. R. Singh |
| 7. UGC in Charge | : | Mrs. Rita Das |
| Associate | : | Dr. R. Singh |
| Associate | : | Mr. R.K. Rate |
| 8. IQAC Coordinator | : | Dr. B.D.S.Mallick (coordinator)
Mr. C. R. Jena Dy. Coordinator
Mr. R.K. Rate
Mrs. Beauty Agrawal
Ms. Sonali Sabar
Mr. Gunabanta Sahu
Dr. S. K. Panda
Mr. Kailash Agrawal (Member from
Management)
Mr. Lohitakshya Joshi (Alumni)
Mr. Bajarang Agrwal |
| 9. Admission-in-charge +3 & P.G. | : | Mrs. Pranati Panda |
| Admission-in-charge +2 | : | Mr. Bishikeshan Nayak |


PRINCIPAL
KHARIAR (AUTONOMOUS) COLLEGE
KHARIAR, DIST- NUAPADA

10. Entry in to Service : Mr. Sunil Ku. Padhi
Mr. Sardhar Majhi
11. Officers in charge Examination +3 : Mr. C. S. Chandrakar (CoE)
Dr. P.L. Barma (Dy. CoE)
Dr. B.D.S. Mallick
(Asst. Controller of Exam.)
12. Officers in charge Examination +2 : Dr. G. Priyambada (Coordinator)
: Smt. Satrupa Patnaik (Dy.Coordinator)
13. Examination Committee +3 : Controller of Examination
Accounts Bursar
Academic Bursar
Dean Students' Welfare
IGNOU Co-ordinator
OSOU Co-ordinator
Examination Coordinator +2
14. Examination Committee +2 : Principal Incharge +2
: Coordinator +2
: Dy. Coordinator, +2
15. D.S.A. : Mr. C.R. Jena
: Dr Suranjan Pradhan
: Miss Sonali Sabar
: Mr. Sardhar Majhi
16. Dramatic & Music Society : ^{M. Sujnati}
~~Mrs. S.M. Khan~~
Mrs. Sila Tribedi
Mr. Suranjan Pradhan
Mr. Gunabanta Sahu
17. Library Committee : Mrs. K. N. Achary
Mrs. S.M. Khan
Smt. Beauty Agrawal
Mr. Sardhar Majhi
Miss Kajol Meher
Mr. Sarat Ku. Panda
18. Time Table In-charge : Mr. R. K. Rate
Mr. C. R. Jena
19. Athletic Association : Dr. Ranvir Singh (V.P.)
Mr. Haribandhu Hans
Mrs. Santoshi Sharma
Mrs. Anandini Mishra
Mr. Suranjan Pradhan


PRINCIPAL
KHAMRAB (AUTONOMOUS) COLLEGE
KHAMRAB, DIST- NUAPADA

20. Red Cross & Red Ribbon
21. Grievance Redressal cell for Students
22. Committee against Harassment of Women
At work place
23. Brahmaputra Boy's Hostel
24. Udanti Women's Hostel
25. SABUJIMA & BUDBUD
26. NCC Officers
27. Scout & Guide
28. College Canteen
29. Boy's Common Room
30. Girls Common Room
31. SSG/SAF/ Freeship
- Dr. Saroj Ku. Panda (P.E.T)
- Dr. S. Barik, Counselor
Miss Sangita Netam
- : Mr. Sunil Ku. Padhi
Mrs. Meena Gujrati
Smt. Satarupa Pattnaik
Mr. B. Nayak
Mrs. Naina Pradhan
- :
: Smt. R. L. Ratha
Dr. G. Priyambada
Miss Sagarika Panda
Smt. Pranati Panda
Smt. Sila Tribedi
- : Bishikeshan Nayak (Supdt.)
Mr. P.K. Behara (Dy. Supdt)
- : Smt. M. Gujrati (Supdt)
Mrs. S. Sharma (Dy. Supdt)
- : HoD Odia
HoD English
HoD Hindi
HoD Sanskrit
HoD Education
- : Dr. B.D.S. Mallick
K. Nivedita Acharya
- : Mr. R.K. Rate (Rover Leader)
Ms. Kajol Meher
- : Mrs. Rajalaxmi Rath
Dr. Saroj Panda
- : Dr. Subhransis Barik (V.P.)
Mr. Subendu Ranjan Nial
Dr. Saroj Ku. Panda
- : Smt. Beauty Agrawal (V.P.)
Miss Sangita Netam
Mrs. Sonali Sabar
Miss Kajal Meher
- : Dr. Geetashri Priyambada
Mr. C.K. Mahanty
Mr. P.K. Behera

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| 32. Scholarship | Admission I/C +3
Admission I/C. +2 |
| 34. NSS (PO) +3 | Unit – 1
Unit – 2
Unit – 3 (Girls Unit) |
| 35. NSS (PO) +2 | Mr. Sardhar majhi |
| 36. Botanical Garden | : Smt. R. Das
Mr. D. Patra
Mr. Ajit Harpal |
| 37. ECO Club | : Mrs. R. L. Ratha
Smt. Naina Pradhan
Mr. D. Patra
Mr. Ajit Harpal |
| 38. Construction Committee | Dean Students' Welfare
Account Bursar
Academic Bursar
UGC in-charge
Principal Govt. Auto. College,
Bhawanipatna (University Nominee)
Executive Engineer (P.W.D)
Junior Engineer (NAC) |
| 39. Purchase Committee | Dean Students Welfare
Account Bursar
Academic Bursar
UGC Incharge
HoD, Commerce |
| 40. Placement Cell | Mr. S.K. Padhi
Mr. B. Nayak
Mr. P.K. Behera |
| 41. Language Lab | HoD English |
| 42. Intensive Coaching +2 | Mr. H.B. Hans |
| 43. Day Care Centre | Mrs. Anandini Mishra
Mrs. Sonali Sabar |
| 44. Science Society | Mrs. R. L. Ratha (V.P.)
Mrs. Naina Pradhan
Mrs. S. Pati
Mr. C.K. Mahanty
Mr. P. Meher
Mr. D. Patra |


PRINCIPAL
 KHARBAR (AUTONOMOUS) COLLEGE
 KHARBAR, DIST- NUALPADA

45. Hindi Sahitya Sansad

Dr. B.D.S. Mallick
Mrs. Santoshi Sharma
Mrs. Sila Tribedi
Dr. Subhransis Barik

46. Odia Sahitya Sansad

Miss Sagarika Panda
Mr. H. B. Hans
Miss Sangita Netam
Mr. Suranjan Pradhan
Ms. Kajol Meher

47. Anti Ragging Cell

Mr. S.K. Padhi
Miss. Sagarika Panda
Mrs. Pranati Panda
Dr. Saroj Ku. Panda

48. Public Information Office

Smt. Rita Das
Mr. P.K. Panda

49. Planning & Evaluation Committee

Dean Students' Welfare
Account Bursar
UGC In-charge
Controller of Examination
Coordinator IQAC

50. Women Grievance Cell

Mrs. R. L. Rath
Dr. G. Priyambada
Miss Sagarika Panda
Mrs. Santoshi Sharma
Mrs. Sila Tribedi

51. IGNOU Coordinator

Mr. P.K. Panda

53. OSOU Coordinator

Dr. T.K. Pradhan
Dr. Saroj Panda

54. Hostel Admission & Development Committee

:Dean of Students Welfare
Account Bursar
Academic Bursar
Superintendent , Women' s Hostel
Superintendent , Boy's Hostel.

55. Internal Audit Cell (Boys & Womens Hostel)

Mrs. Rita Das
Dr. Ranvir Singh

56. Internal Audit Cell (Examination Section)

Mr. A.K. Padhi
Mr. Bisikeshan Nayak

57. Internal Audit Cell (College)

Dr. Tarun Ku. Pradhan
Dr. Md. Yamin
Dr. Saroj Panda
Mr. P. Meher

58. Campus Sanitation

59. Research & Innovation

Mr. Dhruva Patra

Dr. T.K. Pradhan
Dr. P.L. Barma
Dr. Ranvir Singh
Dr. B.D.S. Mallick
Dr. G. Priyambada
Dr. Md. Yamin
Dr. Subhransis Barik
Dr. Suranjan Pradhan

60. Academic Consultancy Services (NAAC & Autonomy) :Coordinator IQAC & NAAC

61. GST Cell

:HoD, Commerce

62. Financial Literacy

:HoD, Economics

63. Audio Visual Club & College News Letter

:Dr. G. Priyambada

64. IT Cell

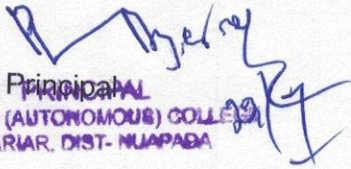
Dr. S.K. Panda

65. P.G. Council

:HoD, Computer Sc.

:HoD, of All PG Dept.

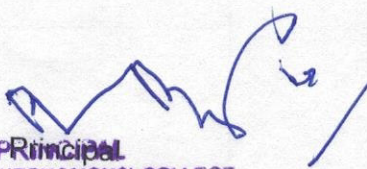
By Order of the President , GB


Principal
KHARIAR (AUTONOMOUS) COLLEGE
KHARIAR, DIST- NUAPADA

Memo No

Date

Copy to Guard File/Common Room/ All Sections/Notice Board


Principal
KHARIAR (AUTONOMOUS) COLLEGE
KHARIAR, DIST- NUAPADA

OFFICE OF THE PRINCIPAL
KHARIAR AUTONOMOUS, COLLEGE KHARIAR
DIST-NUAPADA -766 107 (ODISHA)

Office Order No. 984/KACK/22

Dt. 22.07.2022

The Following staff members are assigned the following responsibilities as given in the table below. They will work under the different head of the committees/ Cell. This order is effective from dt 22.07.22.

Head / Cell	Name of the Staff
Examination Cell +3 & PG	Mr. S.K.Thakur Mr. Anurag Paul Dani Mr. Raju Tamba
Examination Cell +2	Mr Mohit Ada Mr. Dhableswar Nayak
Admissions +3 & PG	Mr. S.K.Thakur Mr. Bijay Kumar Nayak (Sweeper)
Admissions +2	Mr Mohit Ada Mr. Dhableswar Nayak
E Fees Collection	Mr. Jayasingh Tamba Smt. Rita Barik
Brahmaputra Boys Hostel	Mr R. K. Sahu
Udanti Women's Hostel	Mr. Anurag Paul Pradhani
SSG/SAF/Freeship /Scholarship	Mr. Rabindra Ku. Sahu +3 Mr Mohit Ada +2 Smt. Rita Barik
Construction Committee	Mr. S.K. Pattnaik, Accountant
Electricity, Pump House, Water Supply, Furniture	Mr. S.K. Pattnaik, Accountant Mr. Giridhari Naik (Peon)
Botanical Garden	Mr. Bijaya Panda Mr. Bijaya Naik (Sweeper)
Campus Sanitisation	Mr. Giridhari Naik Mr. R. Karuan (Sweeper)
Hostel Admission & Development Committee	Accountant & Dealing clerks
IQAC	Mr. S.K. Thakur Mr. Anurag Paul Dani
Principal's Office	Mr R. K. Sahu
RTI	Mr. Ashutosh Joshi & Mr R. K. Sahu
Establishment	Mr. Daya Sahu
Staff Common Room	Mr. Dhableswar Nayak
Watchman & Gate Keeper	Mr. V. Pradhani
Ladies Staff Common Room	R. Nisha
Girls Common Room	

Memo No

Date

Principal
 KHARIAR (AUTONOMOUS) COLLEGE
 KHARIAR, DIST- NUAPADA

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Principal
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